

**STUDENT VEHICLE SAFETY PROGRAM
AUTHORIZATION TO OPERATE
UNIVERSITY/STATE VEHICLES AND PRIVATE VEHICLES
ON OFFICIAL UNIVERSITY OF ARKANSAS STUDENT TRAVEL**

Agency Code: 135

Agency: University of Arkansas, Fayetteville

Name of Group Traveling: _____

Name of Sponsor/Administrator: _____ Phone # _____

Student Name: _____

Date of Birth: _____ / _____ / _____
mm dd yyyy

Drivers License Number: _____ State: _____

Initial Each of the Following:

_____ I understand that as permitted by Arkansas Code Ann. §27-50-906 the Office of Driver Services will notify the University of Arkansas each time a new violation is added to my driving record. I also understand that the University of Arkansas has access to my driving record through the SVS System, Information Network of Arkansas.

_____ I understand that because of my driving record I may not be permitted to drive on official University of Arkansas student travel.

_____ I will participate in all required Defensive Driving Classes.

_____ I will report all accidents that occur on official student travel to my sponsor/administrator 1) within 24 hours of the occurrence or by the next working day if the accident occurs in a University/state vehicle and 2) within 7 working days if the accident occurs in a private vehicle.

_____ I have read the Driving Safety Tips provided by the University of Arkansas.

_____ If driving a van, I have read and will adhere to the University of Arkansas, Fayetteville, Van Safety Advisory & Use of 15-Passenger Vans Policy.

_____ I understand that I must maintain liability coverage, as required by state law, on my personal vehicles that I drive on official University of Arkansas student travel.

Student Signature

_____/_____/_____
Date

**Please Complete and Return with Original Signature to:
University of Arkansas, Risk Management Office
321 Administration Building, Fayetteville, AR 72701**

ARKANSAS STATE VEHICLE SAFETY PROGRAM DRIVING SAFETY TIPS

- **Observe Speed Limits and Traffic Laws** – Allow sufficient time to reach your destination without violating speed limits or traffic laws.
- **Seat Belts**- Each driver and front seat passenger in any motor vehicle operated on a street or highway in this state is required by law to wear a properly adjusted and fastened seat belt.
- **Cellular Phones**- The use of cellular phones by the driver while the vehicle is in motion is strongly discouraged. Even with “hands free” equipment, conversing on the phone takes your attention away from driving, making you less likely to notice hazardous situations.
- **Backing Crashes**- Most backing accidents are preventable. Whenever possible, park your vehicle where backing is not required. Know what is beside and behind your vehicle before you begin to back. Back slowly and check both sides as well as the rear as you back. Continue to look to the rear until the vehicle has come to a complete stop.
- **Intersection Crashes**- When approaching and entering intersections, be prepared to avoid crashes that other drivers may cause. Take precautions to allow for the lack of skill or improper driving habits of other drivers. Potentially dangerous acts include speeding, improper turn movements, and failure to yield the right of way.
- **Weather Related Crashes**- Rain, snow, fog, sleet or icy pavement increase the hazards of driving. Slow down and be especially alert when driving in adverse conditions.
- **Passing Crashes**- When you pass another vehicle, look in all directions, check your blind spots, and use your signal. As a general rule, only pass one vehicle at a time.
- **Front End Crashes**- By maintaining a safe following distance at all times, the driver can prevent front-end collisions in spite of abrupt or unexpected stops of the vehicle ahead. Observe the “two second rule” by following the vehicle ahead a distance that spans at least two seconds. The following distance should be increased when driving in adverse conditions.
- **Security**- State vehicles should be locked whenever they are unoccupied.
- **Engines**- The engine of a state vehicle should always be turned off before the driver exits the vehicle.